

**The Bureau of Industry and Security  
Outreach and Educational Services Division**

**Cosponsored by: Western Pennsylvania District Export Council**

**Complying with U.S. Export Controls**

**April 26-27, 2023**

**DoubleTree by Hilton Hotels & Suites Pittsburgh Downtown  
Pittsburgh, PA**

**Complying with U.S. Export Controls**

The two-day program is led by BIS's professional counseling staff and provides an in-depth examination of the Export Administration Regulations (EAR). The program will cover the information exporters need to know to comply with U.S. export control requirements on commercial goods, and other items subject to the EAR. We will focus on what items and activities are subject to the EAR, how to determine your export control classification number (ECCN), steps to take to determine the export licensing requirements for your item, when you can export or reexport without applying for a license, export clearance procedures and record keeping requirements, and guidance in applying this information. Presenters will conduct a number of "hands-on" exercises that will prepare you to apply the regulations to your own company's export activities. This program is well suited for those who need a comprehensive understanding of their obligations under the EAR.

**About the Instructors**

The instructors are experienced export policy professionals, engineers, and enforcement personnel from BIS's Washington, D.C. headquarters and field offices, as well as representatives from other U.S. government agencies as appropriate. The instructors will be available throughout the seminar to answer your questions on how the export regulations affect the export activities of your organization or client.

## **Location/time**

The program will be held at the *DoubleTree by Hilton Hotels & Suites Pittsburgh Downtown*, located at *One Bigelow Square, Pittsburgh, PA, 15219*. Registration and continental breakfast will begin at 7:00 a.m. on April 26, 2023. The program will begin at 8:30 a.m. and end at 5:00 p.m. each day.

## **Accommodations**

A special conference room rate of \$149 *plus tax* has been arranged with the *DoubleTree by Hilton Hotels & Suites Pittsburgh Downtown*, located at *One Bigelow Square, Pittsburgh, PA, 15219*. Please see the registration link to be connected to the hotel to make a reservation. Rates are good until April 5, 2023. To make a reservation click [here](#).

## **Registration**

The registration fee for the *Complying with U.S. Export Controls* seminar is \$650. The fee is non-refundable. The fee includes continental breakfasts, coffee breaks, lunches and materials for the entire seminar. To guarantee placement for the BIS seminar: Click [here](#) to register.

## **Other Questions?**

For more information or questions on the topics to be covered, please call BIS's Outreach and Educational Services Division at (202) 482-6031 or contact us by [email](#).