

Event Access/Information on Virtual Platform

Instructions and login information for accessing the virtual event platform will be sent by email 24 hours prior to the conference.

Be sure to check your junk mail folder if you do not see it in your inbox.

Conference Date and Times – Wednesday, September 2, 2020 from 8:30 a.m. EDT until 5:30 p.m. EDT. Registered attendees will be able to access recorded sessions for 30 days after the conference date.

Cost to Attend – The admission price is \$470.00 per person, which includes the day of access and 30 days of on-demand viewing post-event for the registered individual.

Event Refund/Cancellation Policy – A refund, less a \$50 administrative charge, is available for cancellations made on or before Friday, August 28, 2020. No refunds are available after this date. Cancellation requests must be made by email to virtualevent@bis.doc.gov <<mailto:virtualevent@bis.doc.gov>> . Please put “Cancellation Request” in the subject line.

Payment Method – Online registration and credit card payment is required (M/C, VISA, or American Express). If check payment or invoice is needed, please contact virtualevent@bis.doc.gov <<mailto:virtualevent@bis.doc.gov>>

Transferring Your Registration Authorization – Event access is limited to the individual registered. If you would like to transfer your registration to someone else in your organization, you must receive prior approval from BIS. Transfer requests must be made by email to virtualevent@bis.doc.gov <<mailto:virtualevent@bis.doc.gov>> , <<mailto:Updateconference@bis.doc.gov>> on or before Wednesday, August 26, 2020. Please put "Registration Code Transfer Request" in the subject line along with the new contact information, including email address. BIS will then send an email confirmation to both you and the new registrant with registration instructions. Registrations may NOT be shared, resold or transferred outside of your organization.

Registration Opt-In/Consent – The information you provide will be used to register your participation in this event. This data will be utilized by the event organizers to keep you informed about this event via email.

Privacy Policy – To view the BIS Privacy Policy, please visit: <https://www.bis.doc.gov/privacy> <<https://www.bis.doc.gov/privacy>>

Media Representatives – Interested media representatives please contact BIS at virtualevent@bis.doc.gov <<mailto:virtualevent@bis.doc.gov>> for registration information.

Event Contact – If you have any other questions regarding the BIS 2020 Virtual Conference please e-mail virtualevent@bis.doc.gov <<mailto:virtualevent@bis.doc.gov>> .