

Trade Outreach Branch



Automated Commercial Environment (ACE) Advanced Export Reports

Trade Outreach Branch

United States
Census
Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

Agenda

- Overview of ACE Export Reports
 - Benefits & Access
 - Standard Reports (AES-201, AES-202, AES-203)
- Demonstration of:
 - Accessing Export Reports
 - Running Standard Reports
 - Creating an Ad Hoc Report
 - Modifying Report Queries and Filters
 - Scheduling a Recurring Report
- Training Resources

United States
Census
Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

Overview of ACE Export Reports

- **Benefits**

- Reports are **FREE** and data is available for 5 years plus current year
- Schedule recurring reports with customizable features
 - Late File Indicator
 - Manage License Activity

- **Access**

Company vetted by U.S. Census Bureau

1. Request EIN Reports Authorization
2. Certification of Authority (COA) – exportreports@census.gov
3. Additional Verification

Overview of ACE Export Reports

- **Standard Reports**

- AES-201 Filer Transactions Report

- These are reports requested by the filer and show all export transactions where the filers' company is listed as the filing party.

- AES-202 USPPI Transactions Report

- These are reports requested by the USPPI and show all export transactions filed on behalf of the USPPI.

- AES-203 USPPI Agent Filed Routed Transactions Report

- These reports show all routed transactions filed on behalf of the USPPI.

Overview of ACE Export Reports

ITN	Country of Ultimate Destination Code	Shipment Reference Number	Shipment Status
Filing Option Type	EEI Filing Date	Export Date	USPPI ID Number
USPPI Company Name	Filer Name	Ultimate Consignee Company Name	
Ultimate Consignee Type Code	Forwarding Agent Company Name	Conveyance Name	
Port of Export Code	HTS/Schedule B Number	HTS/Schedule B Description	Quantity 1
Unit of Measure Code (Quantity 1)	Unit of Measure Code (Quantity 2)	Quantity 2	
Export License Number	License Value	Commodity Line Value	Commodity Line Number

Data Elements for AES-201 & AES-202 Reports

Overview of ACE Export Reports

U.S. State of Origin	ITN	Export Date	Filer Name	Foreign Trade Zone ID	USPPI Company Name
USPPI Address Line 1	USPPI Address Line 2	USPPI City	USPPI State	USPPI Zip Code	USPPI ID Number
Origin of Goods D/F Indicator	Commodity Description	HTS/Schedule B Number	Quantity 1	Commodity Line Value	
Quantity 2	Export Control Classification Number				

Data Elements for AES-203 Report


How to access ACE Export Reports



United States
Census
Bureau


U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

Accessing ACE Export Reports

 **ace secure data portal** U.S. Customs and Border Protection <https://ace.cbp.dhs.gov>

NOTICE TO ALL USERS: READ NOW
You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.

NOTICE TO ALL USERS: READ NOW
By logging in to the ACE Portal you agree to be bound by the language set forth in the [Terms and Conditions](#) document, published on May 16, 2007, last updated on July 7, 2008. It is mandatory that all ACE users maintain a current email address within their ACE user profile.



Login Information
Enter your ACE UserID and Password to log in:

UserID:

Password:

[Forgot Your Password?](#)

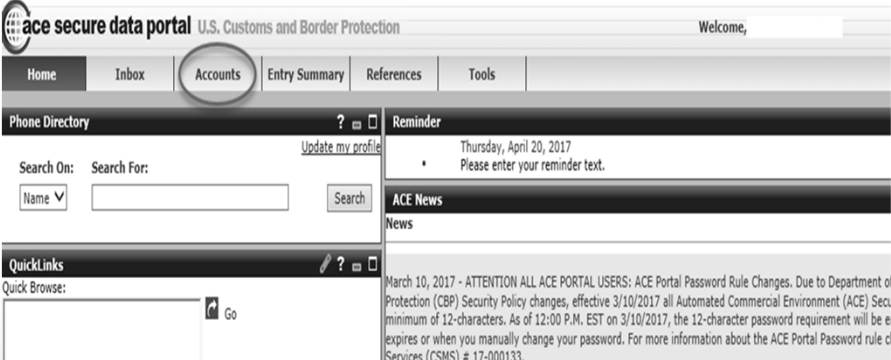
If you need assistance with the portal, please contact the CBP Technology Support Center at 1-866-530-4172 for trade and PGA users, or 1-800-927-8729 for CBP personnel.

Please note: After some time of inactivity, the system will log you off automatically and ask you to log in again.

United States
Census
Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

Accessing ACE Export Reports



ace secure data portal U.S. Customs and Border Protection

Welcome,

Home | **Inbox** | **Accounts** | Entry Summary | References | Tools

Phone Directory ? ☐ Update my profile

Search On: Search For: Search

QuickLinks ? ☐ Go

Reminder: Thursday, April 20, 2017. Please enter your reminder text.

ACE News

News


March 10, 2017 - ATTENTION ALL ACE PORTAL USERS: ACE Portal Password Rule Changes. Due to Department of Protection (CBP) Security Policy changes, effective 3/10/2017 all Automated Commercial Environment (ACE) Security minimum of 12-characters. As of 12:00 P.M. EST on 3/10/2017, the 12-character password requirement will be enforced expires or when you manually change your password. For more information about the ACE Portal Password rule changes (CSMS) # 17-000133.

ACE Portal Home Page

United States Census Bureau | U.S. Department of Commerce Economics and Statistics Administration U.S. CENSUS BUREAU census.gov

9

Accessing ACE Export Reports



ace secure data portal U.S. Customs and Border Protection

Home | Inbox | **Accounts** | Entry Summary

Task Selector ? ☐ View Top Account

Select Account Type

View: **Broker** GO

Select Account Type

Account Type: **Broker**

Change Account Type

Report Account Type

LPCs

Mode

Account Type

Ad

Surety

View Settings

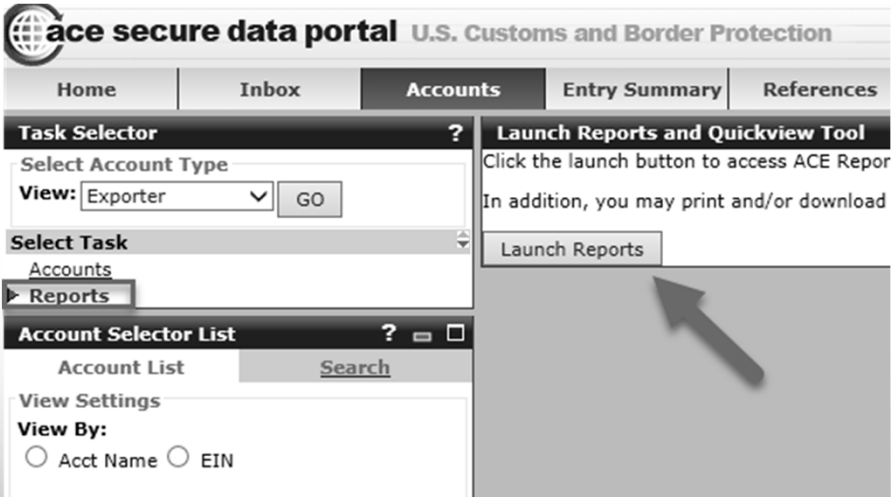
Sort by: --Select-- Go

Accounts

United States Census Bureau | U.S. Department of Commerce Economics and Statistics Administration U.S. CENSUS BUREAU census.gov

10

Accessing ACE Export Reports



The screenshot displays the 'ace secure data portal' for the U.S. Customs and Border Protection. The navigation bar includes links for Home, Inbox, Accounts, Entry Summary, and References. The 'Accounts' tab is active.

Task Selector

Select Account Type
View: Exporter [GO]

Select Task
Accounts
▶ Reports

Account Selector List

Account List [Search]

View Settings
View By:
☐ Acct Name ☐ EIN

Launch Reports and Quickview Tool


Click the launch button to access ACE Report
In addition, you may print and/or download

[Launch Reports]

United States Census Bureau | U.S. Department of Commerce Economics and Statistics Administration U.S. CENSUS BUREAU census.gov

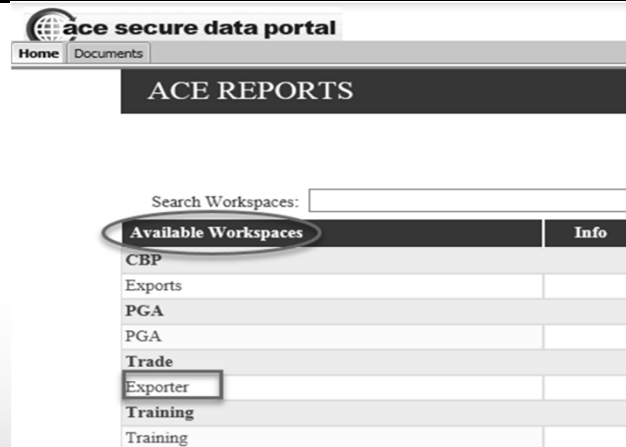
11

Advanced ACE Export Reports Demonstration



United States Census Bureau | U.S. Department of Commerce Economics and Statistics Administration U.S. CENSUS BUREAU census.gov

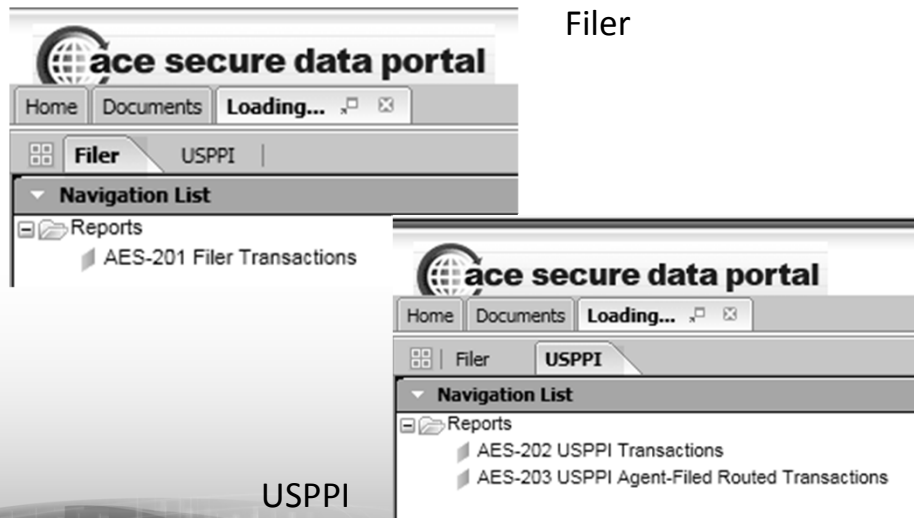
Running Standard Reports



ACE Reports Home Page

Running Standard Reports

Filer



USPPI

Running Standard Reports

The screenshot shows the AES-201 Filer Transactions report interface. The 'Prompts' dialog box is open, displaying the 'Prompts Summary' on the left and the 'Run Report As:' section on the right. The 'Run Report As:' section has a list box containing 'Filer' and 'USPPI', with 'Filer' selected. An arrow points to the 'Reports' section in the navigation pane.

United States Census Bureau | U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

15

Running Standard Reports

Selection options
for standard report

Prompts Summary	
<input checked="" type="checkbox"/>	* Run Report As: Filer
<input checked="" type="checkbox"/>	Export Date (Begin):
<input checked="" type="checkbox"/>	Export Date (End):
<input checked="" type="checkbox"/>	Filing Date (Begin):
<input checked="" type="checkbox"/>	Filing Date (End):
<input checked="" type="checkbox"/>	Filer ID Number (no hyphen):
<input checked="" type="checkbox"/>	License Number:

16

Running Standard Reports

Prompts

Prompts Summary

- ✓ Run Report As: **Filer**
- ✓ Export Date (Begin): **2/1/2017 12:00:00 AM**
- ✓ Export Date (End): **2/28/2017 12:00:00 AM**
- ✓ Filing Date (Begin): **2/3/2017 12:00:00 AM**
- ✓ Filing Date (End): **2/4/2017 12:00:00 AM**
- ✓ Filer ID Number (no hyphen):
- ✓ License Number:

Entering a Date Range

Filing Date (End): (optional)

2/4/2017 12:00:00 AM

February 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Today

OK Cancel

Running Standard Reports

AES-201 Electronic Export Information Confidential un

Filer Transactions

Report Parameters:

Export Dates Between: 02/01/2017 to 02/28/2017 Filing Dates Between: 02/03/2017 to 02/04/2017 Filer ID Number: ALL

License Number: ALL Report ran as: Filer

ITN	Country of Ultimate Destination Code	Shipment Reference Number	Filing Option Type	EEL Filing Date	Export Date	Shipment Status
X2017000000000	GB	A8859EH	2-Pre-departure	02/03/2017	02/04/2017	EXPORTED
X2017000000000	JP	3400SEI	2-Pre-departure	02/03/2017	02/03/2017	EXPORTED
X2017000000000	NL	54167784	2-Pre-departure	02/03/2017	02/03/2017	EXPORTED
X2017000000000	GB	61016861721	2-Pre-departure	02/03/2017	02/04/2017	EXPORTED
X2017000000000	HK	18096004500	2-Pre-departure	02/03/2017	02/03/2017	EXPORTED

Creating Ad Hoc Reports

The screenshot shows the ACE REPORTS dashboard. At the top, there is a navigation bar with "Home | Documents" on the left and "Role: PGA | Agency: Census Bureau" on the right. Below the navigation bar, the main content area is divided into several sections:

- Search Workspaces:** A search bar with a magnifying glass icon.
- Available Workspaces:** A table with two columns: "Available Workspaces" and "Info". The table lists the following workspaces: CBP, Exports, PGA, PGA, Trade, Exporter, Training, and Training.
- Updates:** A section with two update messages:
 - 11/06/2016 - New ACE Reports Catalog now available on the ACE Reports Training Resources page
 - 11/03/2016 - Updated ACE Reports User Guide now available on the ACE Reports Training Resources page
- Tips:** A section with a large empty box for tips.
- Buttons:** At the bottom left, there are two buttons: "Create Ad Hoc Report" (with a bar chart icon) and "View ACE Reports Training Resources" (with a document icon).

At the bottom of the dashboard, there is a footer with the United States Census Bureau logo, the text "U.S. Department of Commerce Economics and Statistics Administration U.S. CENSUS BUREAU census.gov", and the page number "19".

Creating Ad Hoc Reports

The screenshot shows the ACE REPORTS dashboard with the "Create Ad Hoc Report" dialog box open. The dialog box has the following fields and buttons:

- Universe:** A dropdown menu with the text "Select a Universe".
- Report Name:** A text input field with the placeholder text "Enter Report Name (Optional)".
- Report Description:** A text input field with the placeholder text "Enter Report Short Description (Optional)".
- Buttons:** At the bottom right of the dialog box, there are two buttons: "Create Adhoc" and "Close".

The background of the dashboard is dimmed, showing the same navigation bar and sections as the previous screenshot. The footer at the bottom of the dashboard is also visible, showing the United States Census Bureau logo, the text "U.S. Department of Commerce Economics and Statistics Administration U.S. CENSUS BUREAU census.gov", and the page number "20".

Creating Ad Hoc Reports

Create Ad Hoc Report

Universe:

Select a Universe

PGA Entry Summary
PGA Message Set - Cargo
PGA Message Set - Entry Summary
Trade Export
Training

Create Adhoc

Close

United States
Census
Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

21

Creating Ad Hoc Reports

Create Ad Hoc Report

Universe:

Trade Export

Report Name:

License Activity

Report Description

This report will aid in managing license activity

Create Adhoc

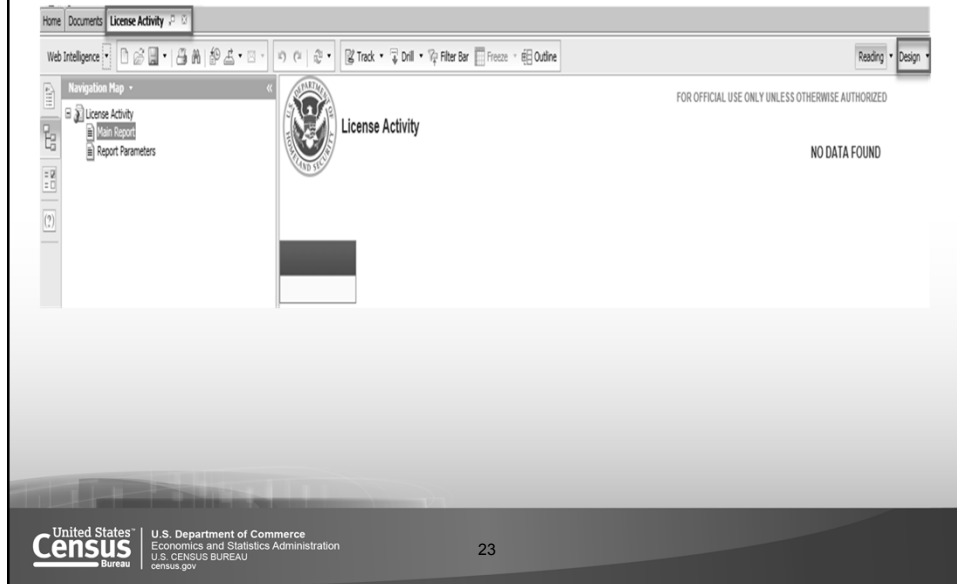
Close

United States
Census
Bureau

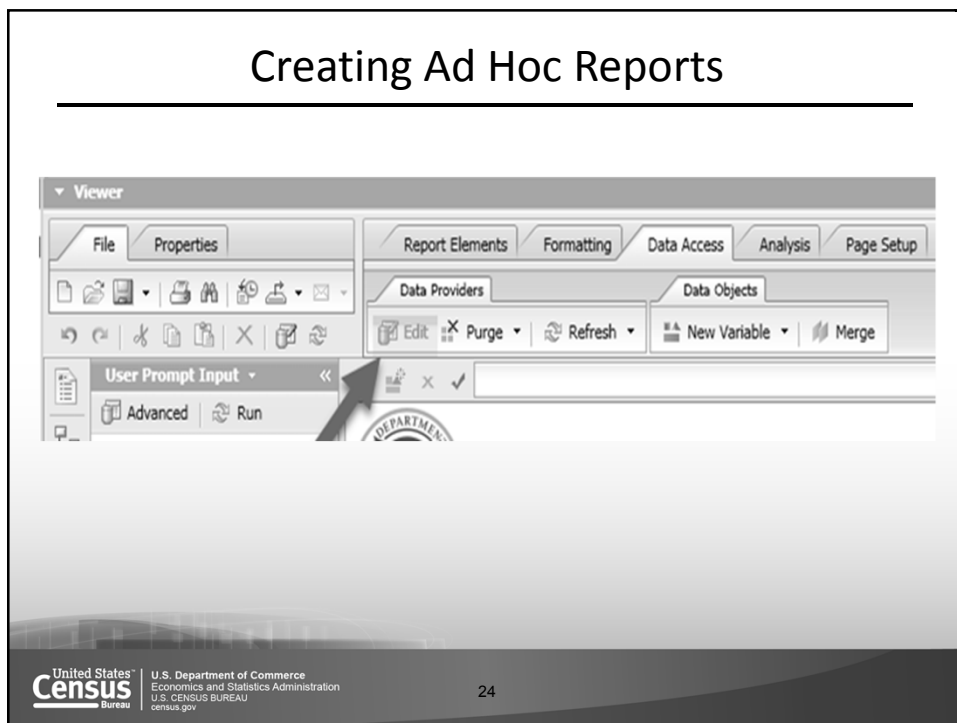
U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

22

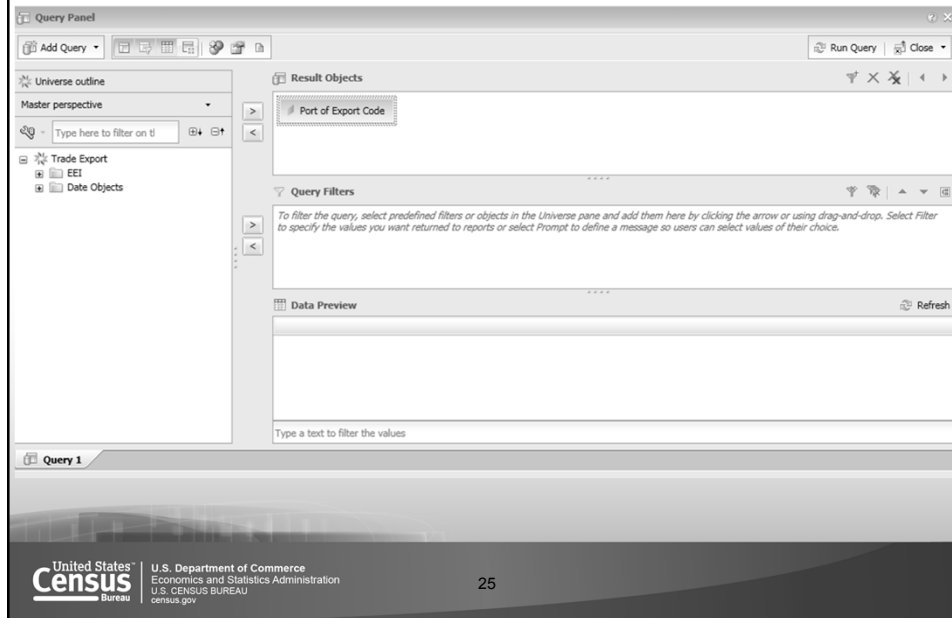
Creating Ad Hoc Reports



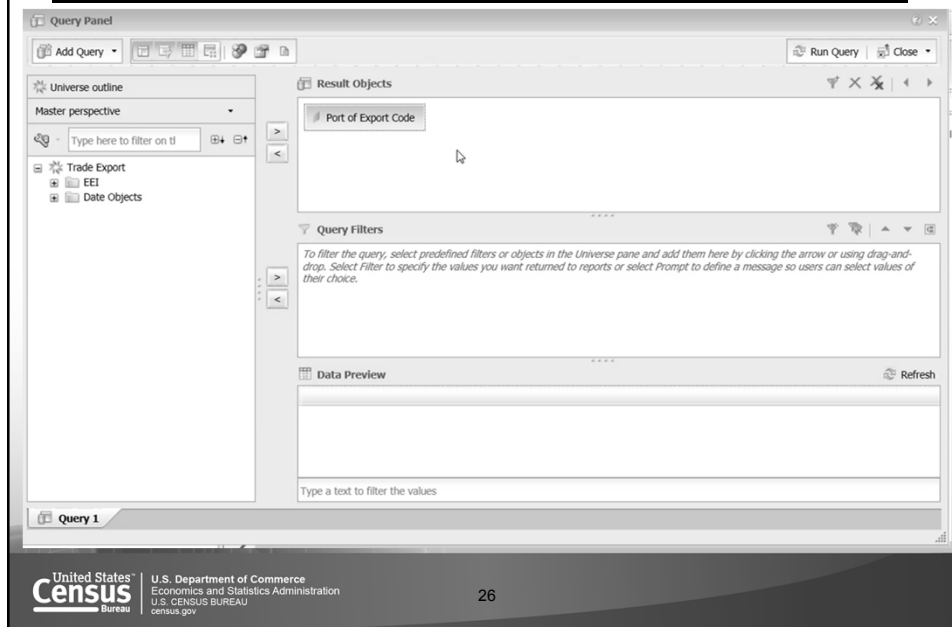
Creating Ad Hoc Reports



Modifying Report Queries & Filters



Modifying Report Queries & Filters



Modifying Report Queries & Filters

Query Panel

Universe outline

Master perspective

Type here

Trade Export

- Carrier SCAC/ATA
- Conveyance Name
- Country of Ultimate
- EET Filing Date
- Export Date
- Filer Name
- Filer ID Number
- Filer ID Type
- Filer Type Code
- Filer Type
- Filing Option Type
- Filing Option Type
- Foreign Port of Un
- Foreign Trade Zor
- Harmonized Tariff

Result Objects

Export Date	HTS/Schedule B Number	Shipment Value
Country of Ultimate Destination Code	Ultimate Consignee Country	Ultimate Consignee Type
Export Control Classification Number	License Type Code	Export License Number
License Value	Commodity Description	

Query Filters

To filter the query, select predefined filters or objects in the Universe pane and add them here by clicking the arrow or using drag-and-drop. Select Filter to specify the values you want returned to reports or select Prompt to define a message so users can select values of their choice.

Data Preview

Refresh

Type a text to filter the values

Modifying Report Queries & Filters

Navigation Map

- License Activity
- Main Report
- Report Parameters

License Activity

FOR OFFICIAL USE ONLY UNLESS OTHERWISE A

Scheduling Reports

The screenshot shows the 'License Activity' report interface. On the left, a list of report elements is visible, including 'Commodity Description', 'Country of Ultimate Destination Code', 'Export Control Classification Number', 'Export Date', 'Export License Number', 'ITS Schedule B Number', 'License Type Code', 'License Value', 'Shipment Value', 'Ultimate Consignee Country', 'Ultimate Consignee Type', and 'Variables'. The 'Save As' dialog box is open, showing a list of folders and files. The 'File Name' field is set to 'License Activity' and the 'Save As Type' is 'Web Intelligence'. The 'Save' button is highlighted.

United States Census Bureau | U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

29

Scheduling Reports

The screenshot shows the 'License Activity' report interface. The 'More Actions' menu is open, displaying options: View, Properties, Modify, Schedule, Mobile Properties, History, Categories, Document Link, New, Organize, Send, and Details. The 'Schedule' option is highlighted. The background shows a list of report elements with columns 'Title' and 'Type'.

Title	Type
~WebIntelligence	Folder
AdhocTemp	Folder
AES-202 USPP1 Non-Routed Transactions _ COPY	Web Intelligence
AES-202 USPP1 Non-Routed Transactions 2 copy	Web Intelligence
AES-202 USPP1 Non-Routed Transactions copy 3	Web Intelligence
AES-202 USPP1 Non-Routed Transactions copy 4	Web Intelligence
License Activity	Web Intelligence

United States Census Bureau | U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

30

Scheduling Reports

Schedule

Instance Title
Recurrence
Prompts
Formats
Caching
Events
Scheduling Server Group
Destinations

Recurrence
Run object:

Now
Once
Hourly
Daily
Weekly
Monthly
Nth Day of Month
1st Monday of Month
Last Day of Month
X Day of Nth Week of the Month
Calendar

Recurrence
Run object: Weekly
Object will run every week on the following days.
☐ Monday ☐ Friday
☐ Tuesday ☐ Saturday
☐ Wednesday ☐ Sunday
☐ Thursday
Start Date/Time: 04 22 PM 10/10/2017
End Date/Time: 04 22 PM 10/10/2027

United States
Census
Bureau
U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

31

Scheduling Reports

Home License Activity
View New Organize Send More Actions Details
My Documents
My Favorites
Inbox
My Alerts
Subscribed Alerts

Title	Type	Last Run	Instances
~WebIntelligence	Folder		0
			0
			0
			0
			1

Schedule

Instance Title
Recurrence
Prompts
Formats
Caching
Events
Scheduling Server Group
Destinations

Recurrence
Run object: Weekly
Object will run every week on the following days.
☐ Monday ☒ Friday
☐ Tuesday ☐ Saturday
☐ Wednesday ☐ Sunday
☐ Thursday
Start Date/Time: 04 26 PM 09/10/2017
End Date/Time: 04 26 PM 09/10/2027

United States
Census
Bureau
U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

32

Scheduling Reports

History -- License Activity

View | Organize | Send | More Actions

	Instance Time	Title	Status	Created By
	Oct 10, 2017 4:46 PM	License Activity	Running	

United States

Census

Bureau

U.S. Department of Commerce

Economics and Statistics Administration

U.S. CENSUS BUREAU

census.gov

33

Training Resources

United States

Census

Bureau

U.S. Department of Commerce

Economics and Statistics Administration

U.S. CENSUS BUREAU

census.gov

Training Resources

Foreign Trade

Important Links

- Global Reach Blog
- Newsletters
- ACE AESDirect
- DropBox
- Guide to Foreign Trade
- Foreign Trade Products
- Download Subscription
- USA Trade Online

Related Sites

- Business and Industry
- Briefing Room
- North American Industry Classification System (NAICS)

Economic Indicator Database

www.census.gov/foreign-trade

Main About Data Outreach AES Regulations Reference Definitions Schedule B FAQs

FOREIGN TRADE is the official source for U.S. export and import statistics and responsible for issuing regulations governing the reporting of all export shipments from the United States. If you're searching for import or export statistics, information on export regulations, commodity classifications, or a host of other trade related topics, this is the place to get the information you need.

News

- **The U.S. International Trade in Goods and Services Deficit Decreased in May 2017**
The nation's international trade deficit in goods and services decreased to \$46.5 billion in May from \$47.6 billion in April (revised), as exports increased and imports decreased. (July 6, 2017)
- **The Advance International Trade in Goods Deficit Decreased in May 2017**
The nation's international advance trade in goods deficit decreased to \$55.9 billion in May from \$67.1 billion in April as exports increased and imports decreased. (June 28, 2017)
- **Monthly Trade Statistics Added to the Census API**
Monthly International Trade data, back to January 2013, are now available in the Census Application Programming Interface (API). New monthly trade data will be added every month. (June 5, 2017)
- **Profile of U.S. Importing and Exporting Companies, 2014-2015**
The Department of Commerce released the report, A Profile of U.S. Importing and Exporting Companies, 2014-2015. It provides information on identified companies and their known import or export value. (April 4, 2017)
- **The 2015 Manufacturing and International Trade Report (MITR)**
The Manufacturing and International Trade Report (MITR) is an annual report from the U.S. Census Bureau, which provides a comprehensive comparison between detailed manufacturing product class data and associated import and export data. The 2015 MITR combines statistics from 2015 Annual Survey of Manufactures and official U.S. export and import merchandise trade statistics. (February 27, 2017)
- **Updates to the U.S. World Population Clock Web Tool**
The U.S. Census Bureau's popular U.S. and World Population Clock web tool includes features and information for over 220 countries. In addition to featuring the ten most populous countries, already available in the clock, it now includes country profiles with trade and population statistics, such as total population, population per square mile and goods exported from and imported to the United States. Additional features include interactive graphics on population projections and top exported goods by U.S. State or Territory. (September 3, 2015)
- **Imports and Exports by Related Parties, 2014**
The Department of Commerce released the report, U.S. Goods Trade: Imports & Exports by Related-Parties 2014. Related-party trade accounted for 42.3 percent (\$1,667.3 billion) of total goods trade (\$3,937.4 billion). Related-party total goods trade is based on consumption imports and total exports. (May 5, 2015)
- **Updated U.S. Merchandise Trade Statistics: A Quality Profile**
The U.S. Census Bureau announced the release of the updated U.S. Merchandise Trade Statistics: A Quality Profile. The Census Bureau strives to provide accurate, high quality statistics to meet the needs of our various data users. However, to use the information

United States Census Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

35

Training Resources

- **Archived Webinars**
 - Advanced ACE Export Reports
 - Roadmap to a Successful Voluntary Self-Disclosure
 - ACE AESDirect Demonstration (English & Spanish)
 - AES Response Messages with a Focus on Fatal Errors
 - Export Classification (English & Spanish)

<http://www.census.gov/foreign-trade/outreach/index.html>

United States Census Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

36

Training Resources

www.census.gov/foreign-trade

Foreign Trade

Main About Data Outreach **AES** Regulations Reference Definitions Schedule B FAQs

Important Links

- Global Reach Blog
- Newsletters
- ACE AESDirect
- DropBox
- Guide to Foreign Trade
- Foreign Trade Products
- Download Subscription
- USA Trade Online

Related Sites

- Business and Industry
- Briefing Room
- North American Industry Classification System (NAICS)

Economic Indicator Database

Automated Export System (AES)

ACE

- ACE AESDirect - Resources
- ACE Export Reports

AES

- What is the AES?
- Who may participate in AES?
- How to get started using AES

Electronic Export Information (EEI)

- Overview of the EEI
- US Principal Party in Interest (USPPI)
- US Authorized Agent
- Filing Methods
- Service Center
- Software Developer
- List of Service Centers and Software Vendors
- Letter of Intent (LOI)

AES Reports and Broadcasts

- Reports and Notices
- Notices
- Broadcasts

Outreach and Education

- Export Compliance Training Conferences

Resources

- International Trade Data Systems (ITDS)
- AES Commodity Classification Files
- Newsletters
- AES Best Practices
- Foreign Trade Regulations (FTR) Quick Guide
- List of Data Elements Collected in AES
- Parameter Change Request Form

United States Census Bureau | U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

37

Training Resources

International Trade

Main About Data Outreach **AES** Regulations Reference Definitions Schedule B FAQs

Important Links

- Global Reach Blog
- Newsletters
- ACE AESDirect
- DropBox
- Guide to Foreign Trade
- Foreign Trade Products
- Download Subscription
- USA Trade Online

Related Sites

- Business and Industry
- Briefing Room
- North American Industry Classification System (NAICS)

Economic Indicator Database

ACE Export Reports by EIN

Sections

- What are ACE Export Reports by EIN?
- ACE Export Report Flowchart
- How to Request ACE Export Reports by Employee Identification Number(EIN)?
- ACE Portal Educational Videos
- After You Submit Your Request
- Account types:
 - Trade Account Owner (TAO)
 - Current ACE Import Account Holder
 - New User

What are ACE Export Reports by EIN?

The Automated Commercial Environment (ACE) Export Reports are transactional export data by Employer ID Number (EIN) from the Automated Export System (AES) and are now accessible via the ACE Secure Data Portal. These reports serve as a replacement to the export data we previously provided to the filer and/or U.S. Principal Party in Interest (USPPI) per request. The information contained in these reports continues to be confidential transactional export data from the AES and should not be disclosed for nonofficial purposes per the Foreign Trade Regulations, Section 30.60

ACE Export Report Flowchart

United States Census Bureau | U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

38

Training Resources

- Webinar, Conference Call or Personal Visit
- Personal Visits – Companies must cover expenses for travel
- Complete a Training Request Form
 - Must give 30 days notice for training request
- For requests, please contact:
 - Wendy Peebles
Lead Outreach Coordinator
301-763-3540 or wendy.d.peebles@census.gov

Training Resources

The screenshot displays the 'ACE secure data portal' interface. At the top, there is a navigation bar with 'Home' and 'Documents' links, and a user profile section showing 'Role: Exporter' and 'Account ID'. The main content area is titled 'ACE REPORTS'. On the left, there is a 'Search Workspaces' section with a table of 'Available Workspaces' including 'Trade', 'Exporter', 'Training', and 'Training'. Below this is a 'Create Ad Hoc Report' button and a 'View ACE Reports Training Resources' button. On the right, there is an 'Updates' section with a list of recent updates and a 'Tips' section with a 'ACE Reports Navigation' tip.

Training Resources

ACE REPORTS - TRAINING RESOURCES

Role: PC

<https://www.cbp.gov/trade/ace/reports-training-and-user-guides#>

Reference Materials

- ACE Reports Data Dictionary
- ACE Reports Catalog
- Updates & Tips
- ACE Reports User Guide

Training Content

- Quick Training Videos

Quick Training Videos

This section contains short instructional videos that provide information on how to get started with ACE Reports.

Available video content:

- ACE Reports Video 1 - Accessing the Application - Caption File
- ACE Reports Video 2 - Setting Default Preferences - Caption File
- ACE Reports Video 3 - Navigating the Home Landing Page - Caption File
- ACE Reports Video 4 - Navigating the Workspace Module - Caption File
- ACE Reports Video 5 - Running a Standard Report - Caption File
- ACE Reports Video 6 - Saving and Exporting a Report - Caption File
- ACE Reports Video 7 - Modifying the Query of a Report - Caption File
- ACE Reports Video 8 - Modifying the Display of a Report - Caption File
- ACE Reports Video 9 - Modify Query Filters - Caption File
- ACE Reports Video 10 - Creating an Ad Hoc Report - Caption File
- ACE Reports Video 11 - Scheduling a Recurring Report - Caption File



U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

41

Contact Information

- General questions about the vetting process, export reports access and outreach activities
 - Trade Outreach Branch
1-800-549-0595; option 5
exportreports@census.gov
- Technical questions about ACE Accounts and Reports
 - CBP ACE Service Desk
1-866-530-4172; option 1, then option 2
ACE.Support@cbp.dhs.gov